

## Policy: Worker's Compensation Self-Audit Report

ChildNet Number: CN 010.036

Original Approved Date: June 18, 2003,

Policy Revised Date(s): April 2010, May 20, 2010

Policy Sunset Date: COA Standard(s): none

### **Statement of Policy**

To provide a workers compensation Self-Audit Report (QSAR).

#### Scope

ChildNet provides workers compensation to its employees based on state regulations. This insurance is to provide payment of employee medical expenses and partial salary continuation in the event of a work related accident or illness. This policy discusses the reporting requirements by the Florida Workers Compensation Law.

Board Chair's Signature: \_\_\_\_\_\_ Date: \_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_



# **Procedure: Worker's Compensation Self-Audit Report**

ChildNet Number: CN 010.036

Original Approved Date: June 18, 2003,

Procedure Revised Date(s): April 2010, May 20, 2010, June 10, 2014

Procedure Sunset Date: COA Standard(s): none

Definitions (if any): None

#### Statement of Procedure

- A. Section 440.381 (4) of the Florida Workers' Compensation Law requires each employer to make the following forms available at the end of each fiscal year for purposes of a workers compensation audit:
  - 1. A copy of quarterly Form UCT-6
  - 2. Filed Form 941.
  - 3. Quarterly earnings report as required by Chapter 443 of the Florida Statutes.
- B. Annually the Finance Department employs an independent consultant to conduct the annual workers compensation payroll audit.

President's Signature:

Date: 06-25-14