



Policy: Foster Parent Payment

ChildNet Number: CN 004.017

Original Approved Date: July 10, 2003

Policy Revised Date(s): February 6, 2004; September 1, 2007; July 9, 2014

Policy Sunset Date:

COA Standard(s): FIN 7.03

Statement of Policy:

ChildNet shall establish and maintain a foster parent payment process which shall ensure foster parents are reimbursed for the room and board services they provide to children. This process shall include provisions for when payments shall be made, how parents will be compensated for respite, and the procedures for rectifying over and under payments made to the foster parents.

Board Chair's Signature:

Date:

07-29-14



Procedure: Foster Parent Payment

ChildNet Number: CN 004.017

Original Approved Date: July 10, 2003

Procedure Revised Date(s): February 6, 2004; September 1, 2007; November 2012; September 11, 2013; July 9, 2014, February 21, 2018

Procedure Sunset Date:

COA Standard(s): FIN 7.03

Definitions (If any):

Statement of Procedure:

ChildNet, Inc. will directly reimburse all foster parents who provide room and board services to children. This procedure shall identify the payment schedule, respite payments and reconciliation for over and under payments made to the foster parents. ChildNet shall work collaboratively with the Child Placing Agencies who manage the foster homes within our system of care to ensure that the payment process is structured and accurate.

- A. ChildNet shall ensure payments are made to foster parents no later than 25 days after the end of each month for room and board services which were provided to a client.
- B. Foster Parents shall be reimbursed for 12 respite days per calendar year. Respite shall be tracked through the Comprehensive Child Welfare Information System (CCWIS). The rate and amount which a foster parent shall be reimbursed for a respite day will be equivalent to the rate and amount that they would be reimbursed if the child(ren) was in the home.
- C. Each Child Placing Agency shall have an identified person within the agency who shall be responsible for communicating any concerns between the foster parents and ChildNet regarding payments. If a foster parent has a concern with their payment they shall directly contact their agency's liaison who will resolve the issue directly with ChildNet and report back to the foster parent. Furthermore, if an over payment is made to a parent ChildNet shall work with the Child Placing Agency's liaison to work out the pay back plan.
- D. ChildNet shall release foster care board rate information in response to requests from financial lending institutions upon receipt of an Authorization for Release of Foster Care Board Rate Information Form signed by the foster parent(s).

President's Signature:

Date: 02-27-18