



Policy: Determination of Non-Judicial and Protective Supervision

ChildNet Number: CN 004.013

Original Approved Date: February 12, 2004

Policy Revised Date(s): December 28, 2009, April 25, 2018

Policy Sunset Date:

COA Standard(s): none

Statement of Policy:

ChildNet works with families under Non Judicial cases in instances where the Child Protective investigatory agency and Children's Legal Services (CLS) has determined that judicial intervention is not warranted to ensure the child's safety and cooperation with caseplan compliance. However issues of risk may exist to the extent that protective services are necessary to prevent a removal and entry into court ordered supervision or out-of-home care. It is ChildNet's policy to engage these families with services and monitor their caseplan compliance with the goal of ensuring safety, ameliorating risk and preventing removal. This policy sets forth the requirements and guidelines for Non Judicial services and agreement.

Board Chair's Signature: _____

Date: _____



Procedure: Determination of Non-Judicial and Protective Supervision

ChildNet Number: CN 004.013

Original Approved Date: February 12, 2004

Procedure Revised Date(s): December 28, 2009, July 9, 2014, April 25, 2018, August 10, 2022

Procedure Sunset Date:

COA Standard(s): none

Definitions:

Non-Judicial Cases: For purposes of this policy and procedure Non-Judicial refers to cases in which the family has consented to the acceptance of services and supervision aimed at stabilizing the family, with the understanding that court action may be taken if the family fails to cooperate in fulfilling the requirements of the voluntary case plan.

Statement of Procedure

In order to ensure that families under Non Judicial cases receive appropriate case planning services to reduce risk, promote safety and prevent removal, the following procedures are performed consistent with, but not limited to the application of the provisions of Florida Administrative Code and Florida Statute

A. Acceptance of Non Judicial Case

1. Upon a determination by the Child Protective Investigator (CPI) that the case is appropriate to offer a Non Judicial agreement to the family. These include cases from initial investigations as well as cases referred by ChildNet as a result of a new child on an existing case as set forth in CN 007.018 Families Under Investigation.
2. Once the case is determined appropriate for Non Judicial services through the staffing process, the family team meeting will be scheduled by the Dpeendency Specialist.
3. In order to complete the acceptance of a family for Non Judicial services, the Dependency Case Manager and the CPI go over the expectations with the family at the team meeting to ensure they understand the nature of the services; their obligation to participate in the development and carrying out of the case plan requirements and the potential consequences if progress is not made in ameliorating the conditions that led to the abuse, neglect or abandonment report.

B. Non Judicial Case Plan

1. Once the Non Judicial case is accepted by the family, The Dependency Case Manager works with the family to develop a case plan.



2. The Dependency Case Manager has the case plan developed and signed by all relevant parties to the case within forty five days of the family team meeting and documents in the case chronological section of the **Comprehensive Child Welfare Information System (CCWIS)** within 48 hours.
3. The Dependency Case Manager provides all case management and service provision responsibilities required in court ordered cases, with the following exceptions:
 - a) Court petitions and judicial reviews are not required.
 - b) Fingerprinting, photographing and birth verification of the children are not required.
4. The Dependency Case Manager staffs the case with the Dependnecy Case Management Supervisor durin gsupervision..

C. Lack of Compliance and Case Closure

1. The family has the right to request closure of its case at any time. However, prior to the closure of a Non Judicial case, the Dependency Case Manager shall update the Progress Update to assess whether the child(ren) is safe. The Child Dependency Case Manager staffs the case with Dependency Case Manager Supervisor and the Case Management Director or designee to determine if there is a need for continued supervision based on continued risk to the child, lack of compliance with the case plan or any changes in family circumstances. The Child Advocate/ Dependency Case Manager documents the family's request to close the case in the chronological section of the **Comprehensive Child Welfare Information System (CCWIS)** within 48 hours. The case is to be scheduled for a legal sufficiency staffing with Children's Legal Services.
2. If the family is non-compliant during the non-judicial case, the Dependency Case Manager is to request a legal sufficiency staffing with Children's Legal Services.

President's Signature: _____

Date: _____

09-06-22