



Policy: Interstate Compact on Placement of Children

ChildNet Number: CN 006.006

Original Approved Date: June 1, 2003

Policy Revised Date(s): November 21, 2006; December 1, 2009; October 11, 2012

Policy Sunset Date:

COA Standard(s): none

Statement of Policy:

ChildNet ensures the appropriate actions are taken to meet/maintain the best interest of a child when seeking placement outside the State of Florida. When a child of another state/country/jurisdiction is placed under the supervision of ChildNet, the designated personnel provides supervision and reports when appropriate to assist in the facilitation of the best interests of the child.

Board Chair's Signature:

Date:

10/26/2012



Procedure: Interstate Compact on Placement of Children

ChildNet Number: CN 006.006

Original Approved Date: June 1, 2003

**Procedure Revised Date(s): November 21, 2006; December 1, 2009,
August 22, 2014**

Procedure Sunset Date:

COA Standard(s): none

Definitions (If any):

- A. "Interstate Compact on the Placement of Children (ICPC)" (Compact):** is a uniform law that was enacted verbatim into statutory law in all fifty states, the District of Columbia and the U.S. Virgin Islands. It establishes a contract among the states and jurisdictions that ensures orderly procedures for the interstate placement and post-placement supervision of children and fixes responsibilities for those involved in placing the child
- B. "Sending State"** - party state which is requesting to send, bring, or causing to be sent or brought, whether by public authorities or private persons or agencies, and whether for placement with state or local public authorities or for placement with private agencies or persons in another state and/or jurisdiction which is a member of the compact.
- C. "Receiving State"** - party state to which a child is sent, brought, or caused to be sent or brought, whether by public authorities or private persons or agencies, and whether for placement with state or local public authorities or for placement with private agencies or persons which is a member of the compact.
- D. "Case Management Organization (CMO)" – Organization contracted with ChildNet to provide case management services.**

Procedure:

ChildNet follows the Articles and Regulations of the Interstate Compact on the Placement of Children consistent with Florida law.

- A. When ChildNet/CMO is seeking to place a child outside the jurisdiction of Florida**
 - 1) Upon finding out when a child and custodian are seeking to relocate to another state and/or jurisdiction prior to closure of the case supervision, the Child Advocate (CA)/Dependency Case Manager (DCM) shall contact the appropriate personnel within the ChildNet Division of Support Services (DSS) to facilitate a



request for an intact family relocation to another state and/or jurisdiction(a checklist of documents required when requesting a Regulation No. 1 ICPC is located in ChildNet's Resource Links).

- 2) When a prospective placement that is located outside the state of Florida has been identified for a child, the CA/DCM is to contact the appropriate personnel within the Division of Support Services (DSS) to facilitate a request for a home study and, when appropriate, supervision (a checklist of documents required when requesting a Regulation No. 2 ICPC is located in Resource Links).
- 3) For all requests under paragraph 1) and 2) above, the CA/DCM is to ensure that all communications are directed to the appropriate personnel with DSS and not made directly to other agencies and/or other jurisdictions without the prior instruction to do so from DSS. The determination as to whether a child may relocate to another jurisdiction and/or state is to be received by DSS and provided to the CA/DCM. Further, it is the responsibility of the CA/DCM to ensure that all information needed by DSS to process their request is received in a timely manner. Placement cannot be made until a signed 100A form has been received from the Florida Interstate Compact central office.
- 4) When jurisdiction is in Florida and supervision is with another state (Interstate Compact placements), all case management requirements with the exception of face-to-face supervision are the responsibility of the referring caseworker. Regular written and telephone contacts with the assigned caseworker and supervisor in the supervising (receiving) state is to be made and must be documented in the case file. The referring caseworker must also keep the Interstate Compact office informed as to relevant case management and legal issues via correspondence through the appropriate DSS personnel. The referring caseworker is required to send and receive written documents by facsimile transmission or mail/email directly with the caseworker in the receiving state as long as copies of the same documents are also simultaneously sent to the Florida Interstate Compact central office via the appropriate DSS personnel. While the placement is in the receiving state, the case may not close with placement in that state without the consent of the appropriate receiving agency. Placement needs to be made within six months of a favorable home study from the receiving state or the sending state must reapply.

B. When ChildNet/CMO is providing supervision of a child who is outside the jurisdiction of Florida

- 1) All requests for a child to be placed and/or supervised by ChildNet where jurisdiction is maintained by a court outside the state of Florida are to be received by the Division of Support Services (DSS) from the Florida ICPC central office.



- 2) Upon acceptance of a request for such assistance, DSS is to assign the case to a CA/DCM. For a home study request, the CA/DCM is to prepare the requested home study and provide the completed packet to DSS to communicate to the appropriate agencies and offices. For supervision, the CA/DCM is to provide case supervision and assistance, depending on the terms of acceptance for supervision.
- 3) The CA/DCM is to ensure that he or she is accessible and provide on-going information and communication to the sending agency.
 - a) The responsibilities of the receiving CA/DCM include, but are not limited to:
 - (i) Have a minimum of one face-to-face contact with the child and family in the home every 30 days (more frequent contact if the needs of the child or family warrant); and,
 - (ii) Provide pertinent information to the sending case worker or agency, including a minimum of a detailed quarterly report that would include information on the child and family's progress plus any concerns about the current placement. More frequent reports may be submitted as needed to address developments in the case.
 - b) The responsibility of the sending person is to maintain the overall case management responsibilities involving permanency and legal proceedings
- 4) At least one home visit is required prior to completion of a requested home evaluation. Collateral contacts, criminal record checks, and Abuse Registry checks must be made if indicated. A home evaluation report, whether intra- or interstate, must address the same factors included in Part V (Social Data) of the Predisposition Study. The time frame for completion is not to exceed 60 days.
- 5) Completed requests are to be sent through the Director of Support Services or designee and returned back to original requestor.

President's Signature: _____

Date: _____

08-27-14