

THIS AMENDMENT, entered into between the State of Florida, Department of Children and Families, hereinafter referred to as the "Department" and **ChildNet, Inc.**, hereinafter referred to as the "provider", amends **Contract # IJ706**.

Amendment # 0016 replaced Attachment I, dated May 13, 2014 with revised Attachment I dated June 8, 2017.

Amendment #0017 revised Attachment II-D CBC Schedule of Funds for FY 2017-2018, dated 07/01/2017, adding funds by the total amount of \$1,126,682.00, increasing the contract amount for FY 17-18 to \$44,914,279.00 and FY 18-19 to \$44,797,295.00, subject to the availability of funds.

Amendment #0018 added disaster recovery and aid provisions to Community Based Care Lead Agency contract, updated the Exhibit B – Reports, dated 10/17/2017, and revised Section C of the Attachment IV Financial and Compliance Audit CF1120.

Amendment #0019 revised: Attachment II-C CBC Schedule of Funds for FY 2016-2017 dated 06/07/2017, Attachment II-D CBC Schedule of Funds for FY 2017-2018 dated 03/07/2018 and updated the Exhibit B – Reports, dated 03/08/2018.

Amendment #0020 revised Attachment II-D CBC Schedule of Funds for FY 2017-2018, dated 06/06/2018, increasing non-recurring Maintenance Adoption subsidy funds by \$19,044.00 and adding \$1,117,302.00 in Back of the Bill funds for FY 17-18, increasing the contract amount for FY 17-18 to \$46,133,141.00.

The purpose of Amendment #0021, is to incorporate the following changes: revises EXHIBIT B – Reports and Attachment II-E – CBC Schedule of Funds for FY 2018-2019 with version 07/01/2018; inserts Attachment VI – Adoption Incentive Program; and increases State Fiscal Year 2018-2019 funding by \$1,678,569.00 from \$44,797,295.00 to \$46,475,864.00, thereby increasing the total contract amount from \$232,069,518.12 to \$233,748,087.12, subject to the availability of funds.

1. Page 1, Standard Contract, Section 3., Payment for Services., dated 02/2014, Contract Amount, is hereby amended to read:

- 3. Payment for Services.** The Department shall pay for contracted services performed by the Provider during the service performance period of this Contract according to the terms and conditions of this Contract of an amount not to exceed \$233,748,087.12 or the rate schedule, subject to the availability of funds and the Department's determination of satisfactory performance of all terms by the Provider. The State of Florida's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the Legislature. Any costs or services paid for under any other contract or from any other sources are not eligible for payment under this Contract.

2. Page 9, Legacy Standard contract, after IN WITNESS THEREOF delete 70 page Contract, and Replace with 74 page Contract.

3. Pages 33-36, Attachment I, Section 4, Method of Payment, Paragraph 4.1.1, is hereby amended to read:

- 4.1.1.** This is an advance fixed price, fixed payment contract comprised of Federal sources and a grant of state funds. Pursuant to section 409.1671(9), F.S., the method of payment provides for a 2-month advance payment at the beginning of each fiscal year and equal monthly payments thereafter. The Department shall pay the Lead Agency for the delivery of service units provided in accordance with the terms of this Contract for a total dollar amount not to exceed \$233,748,087.12, subject to the availability of funds. The Schedule of Funds is the document that identifies the amount of the Federal and grant sources. At the beginning of each fiscal year, the Schedule of Funds will be amended into this Contract, and the total contract amount will be adjusted accordingly. The Schedule of Funds is attached as follows:

Attachment II-A, Fiscal Year 14-15	\$ 46,216,241.00
Attachment II-B, Fiscal Year 15-16	\$ 43,409,954.00
Back of the Bill funding	\$ 1,838,031.83
Risk Pool funding	\$ 3,900,000.00
Maintenance Adoption Subsidy (01/12/16)	\$ 120,896.29
Maintenance Adoption Subsidy (05/03/16)	\$ 474.00
Attachment II-C, Fiscal Year 16-17	\$ 44,292,446.00
Prior Year Excess Earnings (05/08/2017)	\$ 11,039.00
Back of Bill funding 16-17	\$ 1,350,000.00
Adoption Incentive Program FY 16-17 (Paid in 17-18)	\$ 79,262.00
Prior Year Excess Earnings (03/08/2018)	\$ 24,404.00
Attachment II-D, Fiscal Year 17-18 funding	\$ 44,893,129.00
Maintenance Adoption Subsidies FY 17-18	\$ 19,044.00
Back of the Bill Risk Pool funding FY 17-18	\$ 1,117,302.00
Attachment II-E, Fiscal Year 18-19 funding	\$ 46,475,864.00

Service Unit	Fixed Payment	# of Units	Total Amount
One Month of Child Welfare and Related Services (7/01/14 – 8/31/14)	\$3,307,639.75	2	\$6,615,279.50
One Month of Child Welfare and Related Services (9/01/14 – 3/31/15)	\$3,448,165.95	7	\$24,137,161.65
One Month of Child Welfare and Related Services (4/01/15 – 5/31/15)	\$5,148,933.28	2	\$10,297,866.56
One Month of Child Welfare and Related Services (6/01/15 –6/30/15)	\$5,148,933.29	1	\$5,148,933.29
Supplemental Invoice (6/01/15 –6/30/15)	\$17,000.00	1	\$17,000.00
One Month of Child Welfare and Related Services (7/01/15 – 9/30/15)	\$3,307,639.75	3	\$9,922,919.25
One Month of Child Welfare and Related Services (10/1/15 – 04/30/16)	\$3,712,615.08	7	\$25,988,305.56
One Month of Child Welfare and Related Services (05/1/15 – 05/31/16)	\$3,749,364.59	1	\$3,749,364.59

One Month of Child Welfare and Related Services (6/1/15 – 6/30/16)	\$3,749,364.60	1	\$3,749,364.60
Supplemental Invoice for FY 15-16 for: Core services funding deficits (Section 43 of the Back of the Bill, 15-16 GAA)	\$1,838,031.83	1	\$1,838,031.83
Supplemental Invoice for FY 15-16 for: Maintenance Adoption Subsidy (MAS) (01/12/16) deficits (Section 45 of the Back of the Bill, 15-16 GAA)	\$120,896.29	1	\$120,896.29
Supplemental Invoice for FY 15-16 for Risk Pool Funding	\$3,900,000.00	1	\$3,900,000.00
Supplemental Invoice for FY 15-16 for: Maintenance Adoption Subsidy (MAS) (05/03/16) deficits	\$474.00	1	\$474.00
One Month of Child Welfare and Related Services (7/01/16 – 8/31/16)	\$3,307,639.75	2	\$6,615,279.50
Supplemental Invoice for the prorated portion of the two month (7/01/16 - 07/31/16 and 8/01/16 – 08/31/16) advance per Florida Statutes (F.S.) 409.990(1) for the increase to the Fiscal Year 2016-2017 allocation per F.S. 409.991.	\$756,664.33	1	\$756,664.33
One Month of Child Welfare and Related Services (9/01/16 – 10/31/2016)	\$3,685,971.91	2	\$7,371,943.82
One Month of Child Welfare and Related Services (11/01/16 – 5/31/17)	\$3,695,159.42	7	\$25,866,115.94
One Month of Child Welfare and Related Services (6/01/17 – 6/30/17)	\$3,693,481.41	1	\$3,693,481.41
Supplemental Invoice for FY 16-17 Back of the Bill.	\$1,350,000.00	1	\$1,350,000.00
Supplemental Invoice for FY 16/17 Adoption Incentive Program – maximum incentive amount that may be earned and based on certain criteria for adoptions for FY 16/17	\$79,262.00	1	\$79,262.00
Prior Year Excess Earnings for FY 16/17, to be paid in FY 17-18	\$24,404.00	1	\$24,404.00
One Month of Advance Child Welfare and Related Services (7/01/17 – 8/30/17)	\$3,691,037.17	2	\$7,382,074.34
One Month of Child Welfare and Related Services (9/01/17 – 5/30/18)	\$3,753,220.46	9	\$33,778,984.14
One Month of Child Welfare and Related Services (6/01/18 – 6/30/18)	\$3,732,070.52	1	\$3,732,070.52
Maintenance Adoption Subsidies FY 17-18	\$19,044.00	1	\$19,044.00

Back of the Bill funding FY 17-18	\$1,117,302.00	1	\$1,117,302.00
One Month of Child Welfare and Related Services (7/01/18 – 5/30/19)	\$3,872,988.65	11	\$42,602,875.15
One Month of Child Welfare and Related Services (6/01/19 – 6/30/19)	\$3,872,988.85	1	\$3,872,988.85

These amounts are subject to increase, via contract amendment, according to the terms specified in Section 4.4., Renegotiation. The Lead Agency is responsible for documenting federal earnings, and federal earnings not documented shall be returned to the Department. The Lead Agency understands that a number of federal sources are capped and their amounts may not be increased and that costs in excess of the funding provided must be paid from either state funds or other outside funding sources. The Lead Agency’s annual contract amount may be increased by excess federal earnings in accordance with the provisions of section 216.181(11), F.S.

This Contract is funded by Appropriation Line Items for G/A Child Protection, G/A Community Based Care and 100806 Special Categories - Purchase of Therapeutic Services for Children. Specific Appropriation Line Item numbers change from year to year per the legislative budget, therefore the Contract Manager will provide specific Appropriation Line Item numbers for each fiscal year of the agreement as they are published.

- FY 14-15 This contract is funded by the following FY 2014-15 Appropriation Line Items: 342 (108304 G/A Community Based Care), 357(100806 G/A - Purchase of Therapeutic Services for Children).
- FY 15-16 This contract is funded by the following FY 2015-16 Appropriation Line Items: 323 (108304 G/A Community Based Care), 377N (100806 G/A – Children’s Mental Health funding. Additional funding appropriations to cover Maintenance Adoption Subsidy (MAS) deficits from FY 14-15 with nonrecurring funds are in accordance with Section 45 of the Back of the Bill and cumulative core services funding deficits are funded with nonrecurring funds from Section 43 of the Back of the Bill, 2015-16 General Appropriations Act (SB 2500-A).
- FY 16-17 This contract is funded by the following FY 2016-2017 Appropriation Line Items: 342 108304 G/A Community Based Care, 342A G/A Adoption Assistance/Maintenance Subsidies, and 389 100806 G/A Children’s Mental Health Funding.
- FY 17-18 This contract is funded by the following FY 2017-18 Appropriation Line Items: 322 (108304 G/A Community Based Care), 323 G/A Adoption Assistance/Maintenance Subsidies, 310A G/A SafePlace Assessment Center, Back of the Bill Section 37.
- FY 18-19 This contract is funded by the following FY 2018-19 Appropriation Line Items: 310A Shared Risk Fund, 321 Adoption Incentive, 325 G/A Community Based Care (108304 G/A Community Based Care), 326 (108304 G/A Adoption Assistance/Maintenance Subsidies), 370 Community Mental Health Services, 372 Childnet – Behavioral Health Services and 373 (100806 G/A – Purchase of Therapeutic Services for Children).

4. **Page 20, Attachment I, 1.6.2 Safety Management and Family Preservation Services**, is hereby amended to add:

1.6.2.4 For the State Fiscal Year 2018-2019, General Appropriation Act line 372, ChildNet will provide services designed to prevent a future child removal by providing wrap-around support to caregivers and their families, who are identified by a Child Protective Investigator as being at-risk of a child removal due to opioid/general substance abuse. These services will focus on caregiver behavior, crisis management, social connection, family functioning and resource support.

5. **Page 30, Attachment I, Section 2, PERFORMANCE SPECIFICATIONS, Table Ref # 2**, is hereby amended to read:

Ref#	Measure Description	Standard	Frequency of Measurement
2	Number of children with finalized adoptions between July 1, 2017 and June 30, 2018.	176	Quarterly: Performance through the end of the month prior to the report month. Fiscal Year to Date: Same as monthly
	Number of children with finalized adoptions between July 1, 2018 and June 30, 2019.	183	

6. **Pages 46-52, Exhibit B, Reports, dated 03/08/18**, are hereby deleted in their entirety and **Pages 46-52, Revised Exhibit B, Reports, dated 07/01/2018**, is inserted in lieu thereof and attached hereto.

7. **Page 62, Attachment II-E, CBC Schedule of Funds for FY 2018-2019**, is hereby deleted in its entirety and **Page 62, Attachment II-E, CBC Schedule of Funds FY 2018-2019 dated 07/01/2018**, is inserted in lieu thereof and attached hereto.

8. **Pages 71-74, Attachment VI, Adoption Incentive Program, dated 07/01/2018**, is hereby inserted and attached hereto.

This amendment shall begin on July 01, 2018 or the date on which the amendment has been signed by both Parties, whichever is later.

All provisions in the contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

This amendment and all its attachments are hereby made a part of the contract. **IN WITNESS THEREOF**, the parties hereto have caused this **eighteen (18)** page amendment to be executed by their officials thereunto duly authorized.

PROVIDER: CHILDNET, INC.

FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES

SIGNED
BY: 

SIGNED
BY: 

NAME: Larry Rein

NAME: Vern Melvin

TITLE: President/Chief Executive Officer

TITLE: Regional Managing Director

DATE: 06-26-18

DATE: 6-28-18

Federal ID Number: 65-1149351

EXHIBIT B - REPORTS

The forms of the reports listed in this Exhibit and associated guides and instructions are incorporated into the Contract by reference. Each report shall be completed and submitted by the Lead Agency in accordance with the listed schedule. The current required format for such reports is identified below. A copy of each report submitted in accordance with the schedule below must also be transmitted to the Department electronically at the following e-mail address: cbc_reports@myflfamilies.com. The contract manager will notify the Lead Agency in writing of any changes to format or submission requirements. If the due date for a report falls on a holiday or weekend, the report will be due the next business day.

Report Title	Format and Location	Frequency of Report	Submit To
ADMINISTRATIVE REPORTS			
Tangible Personal Property Inventory & Disposition Report	See the Lead Agency Tangible Personal Property Requirements and the Lead Agency Personal Property Inventory & Disposition Report, maintained on the Department's website.	Must be completed for initial transfer of equipment, and submitted annually by June 15 th .	Contract Manager Forward Copy to: Property Management- General Services, Cheryl.Cox@myflfamilies.com Office: (850) 717-4570
Expiration/Termination Transition Plan	See Expiration/Termination Transition Planning Requirements, maintained on the Department's website.	Six (6) months prior to any end date.	Contract Manager
Emergency Preparedness Plan (COOP)	Standard Contract, Sec. 13, and Chapter 252, F.S.	Annually, commencing one year from date of acceptance of initial plan.	Contract Manager Forward copy to: Regional General Services contact, or at the discretion of each Circuit, to the Circuit Disaster Coordinator.
PROGRAMMATIC REPORTS			
Independent Living My Services and Florida National Youth in Transition Database (NYTD) Surveys	See Independent Living My Services and Florida NYTD Surveys (by age group), maintained on the Department's website.	As required in the implementation document, incorporated herein by reference and maintained on the Department's website.	Surveys are entered into statewide database.
Promoting Safe and Stable Families Narrative and Data Report	See Promoting Safe and Stable Families Narrative and Data Report, maintained on the Department's website.	Quarterly, within thirty (30) days after the beginning of each quarter.	Contract Manager Forward Copy to: Prevention Manager, Erin.Hough@myflfamilies.com Office: (850)717-4658

Report Title	Format and Location	Frequency of Report	Submit To
CBC Adoption Incentivized Performance Standards	See Attachment VI - The CBC Adoption Incentivized Performance Standard document is maintained on the Department's website.	January 29, 2019 July 12, 2019	Contract Manager Forward Copy to: Valerie Proctor, Adoption Policy & Program Specialist, Child Welfare Office, Tallahassee, FL 32399 Valerie.Proctor@myflfamilies.com (850) 717-4673
FEDERAL REPORTING & QUALITY MANAGEMENT			
Civil Rights Checklist	Form CF 946, maintained on the Department's Website.	Annually, no later than May 20th.	Contract Manager Forward Plan to Regional EEO contact.
Data input for Rapid Safety Feedback, Florida CFSRs and Florida CQI	For Rapid Safety Feedback reviews - Web tools located at: http://apps1.dcf.state.fl.us/WebSecurity/login.aspx For special reviews- Web tool as issued by Central Office. For CFSR Reviews-Web tools located at: https://www.cfsrportal.org/oms	For Regional QA Model reviews, at least every three months. October 10 January 10 April 10 July 10 For special reviews, as directed by memo from Central Office.	Data submitted online.
Quality Assurance Annual Report	(See 1.5.4) Criteria provided in the "Windows into Practice," available on the University of South Florida's Center for Child Welfare website at: http://www.centerforchildwelfare.org/QualityAssurance/Windows%20into%20Practice%20%202015-2015%207_28.pdf .	Annually, no later than Aug. 15	Contract Manager Forward copy to: Manager of Quality Improvement, Mark.Shults@myflfamilies.com Office: (850) 717-4650
Annual CQI Plan	(See 1.5.4) Criteria provided in the "Windows into Practice", available on the University of South Florida's Center for Child Welfare website at: http://www.centerforchildwelfare.org/QualityAssurance/Windows%20into%20Practice%20%202015-2015%207_28.pdf .	Annual review and revise as necessary, or a memo indicating no revisions are needed by Aug. 31.	Contract Manager Forward copy to: Manager of Quality Improvement, Mark.Shults@myflfamilies.com Office: (850) 717-4650

Report Title	Format and Location	Frequency of Report	Submit To
<p>Child Access and Visitation Local Service Provider Survey</p> <p>Applies only to programs receiving federal grant funds.</p>	<p>See Child Access and Visitation Local Service Provider Survey, Addendum and data file, maintained on the Department's website.</p> <p>Directions for completing Report:</p> <p>Complete the Child Access and Visitation Local Provider Survey Federal report (Word) format for Section A, B and C to include the amount of grant funds (charged to the applicable OCA) for the reporting quarter, the addendum; and</p> <p>Complete and submit the Child Access and Visitation Local Provider Survey Federal report in Excel format for Section D electronically. The required excel file is generated via the Florida State University (FSU) Clearinghouse on Supervised Visitation Program Database located at https://svpdb.org.</p> <p>To obtain a login code and password for the database, contact FSU Clearinghouse on Supervised Visitation, Karen Oehme at 850-644-6303.</p>	<p>Quarterly, thirty-five (35) days after end of the reporting period.</p> <p>Annually: By October 15th, covering previous federal fiscal year, 10/1-9/30.</p>	<p>Contract Manager</p> <p>Forward copy to: Office of Child Welfare, tammy.rodgers@myflfamilies.com Office:(850) 717-4392</p>

Report Title	Format and Location	Frequency of Report	Submit To
Federal Funding Annual Eligibility Monitoring Plan	Eligibility criteria provided in CFOP's 170-15 and 175-71, Federal and State Funding Eligibility, available on the University of South Florida's Center for Child Welfare. http://centerforchildwelfare.fmhi.usf.edu/HorizontalTab/DeptOperatingProcedures.shtml	Annually, by October 15th, covering current federal fiscal year, 10/1-9/30.	Contract Manager Forward Plan to: Office of Child Welfare, Courtney.Smith@myflfamilies.com Office:(850) 717-4660
Federal Funding Annual Eligibility Report	(See 1.5.1.5) Eligibility criteria provided in CFOP 175-71, Federal and State Funding Eligibility, available on the University of South Florida's Center for Child Welfare. http://centerforchildwelfare.fmhi.usf.edu/HorizontalTab/DeptOperatingProcedures.shtml	Annually, within the Federal Fiscal Year, 10/1-9/30.	Contract Manager. Forward Plan to: Office of Child Welfare, Courtney.Smith@myflfamilies.com Office:(850) 717-4660
FISCAL REPORTS			
Quarterly Training Expenditure Reports	(See 1.5.3.2) The quarterly training template and Title IV-E Training support Reimbursement Training Report Instructions can be found at: http://centerforchildwelfare.fmhi.usf.edu/horizontaltab/TrainingReports.shtml .	Quarterly Jan-March due April 30 April-June due July 31 July- Sept. due October 31 Oct.- Dec. due January 31	Contract Manager & hqw.training.reports@myflfamilies.com Forward copy to: Training Manager, MaryAnn.White@myflfamilies.com Office:(850) 717- 4672
Promoting Safe and Stable Families (PSSF) Monthly Match Funds Report	(See 4.3.1.2) The Promoting Safe and Stable Families (PSSF) Monthly Match Funds Report Form is maintained on the Department's website.	Monthly, twenty (20) days after the end of the reporting month.	Contract Manager Forward Copy to: Office of Child Welfare, Lora.Singleton@myflfamilies.com Office:(850) 717-4684 Accounting Services, Cindy.Grammas@myflfamilies.com Office:(850) 717-4722

Report Title	Format and Location	Frequency of Report	Submit To
Child Access and Visitation Grant Monthly Match Funds Report (For ALL Community Based Care Lead Agencies receiving Access and Visitation federal grant funds)	(See 4.3.1.3) The Child Access and Visitation Monthly Match Funds Report is maintained on the Department's website.	Monthly, twenty (20) days after the end of the reporting month, until the annual match requirement has been met. Upon meeting the annual requirement, the last monthly report shall include certification that the match has been met and no additional reports will be submitted for the fiscal year.	Contract Manager, Forward copy to: Office of Child Welfare, tammy.rodgers@myflfamilies.com Office:(850) 717-4392 Accounting Services, Cindy.Grammas@myflfamilies.com Office: (850) 717-4722
Interest Earned Quarterly Expenditure Reports	(See 4.1.2.2.) The Interest Earned Quarterly Report format is maintained on the Department's website.	Quarterly. CBCs that have opted to continue monthly interest payments do not have this reporting requirement.	Contract Manager
Cost Allocation Plan (CAP)	(See 1.9.3.4. and 1.9.3.5.) The CBC Cost Allocation Plan Template, CBC Cost Allocation Plan Position Listing Template (FY2016-17) and approved Cost Allocation Plan Template are maintained on the Department's website.	Initially and by August 31st of each state fiscal year, as well as when changes warrant a modification.	Contract Manager
State Funds Carry-forward Report (when carry forwards are available)	(See 1.9.5.5.) The State Funds Carry-forward Report format is maintained on the Department's website.	Monthly, with the invoice to report on any expenditure of approved carry-forward amounts.	Contract Manager
CBC Monthly Actual Expenditure Report	(See 1.9.3.4., 1.9.5.5., and 4.3.1.1.) The CBC Monthly Actual Expenditure Report format is maintained on the Department's website.	Monthly, with the exception of the June. Monthly Actual Expenditure Report which shall be submitted with the "CBC Final Expenditure Report."	Contract Manager Submitted through the DCF Web Portal using the CBC Financial Application. DCF Web Portal using the CBC Financial Application

Report Title	Format and Location	Frequency of Report	Submit To
OCA Summary and Detail Report	(See 4.3.1.4. and 4.3.1.5.) A Standard Report available in FSFN in the forms of Adobe/Acrobat (.pdf) and exported as a Comma-Separated Value (.csv) and converted to Excel format	Monthly. (Note: If the amount by OCA on the OCA Roll Up Report does not match the amount by OCA on the CBC Monthly Expenditure Report, a reconciliation identifying all payments that compose that difference and their resolution is required. This applies only for OCAs required to be in FSFN.)	Contract Manager
CBC Final Expenditure Report	See CBC Final Expenditure Report format, maintained on the Department's website.	To be submitted on the date of the payment request for September of each fiscal year.	Contract Manager
FSFN to CBC Monthly Expenditure Report Reconciliation	(See 4.3.1.5.) "FSFN to CBC Monthly Expenditure Report Reconciliation Template", maintained on the Department's website at: http://www.myflfamilies.com/service-programs/community-based-care/cbc-fiscal-attachments	Monthly, with the submission of the CBC Monthly Actual Expenditure Report and the CBC Final Expenditure Report.	Contract Manager
CBC Annual Budget by Service Category	(See 1.9.5.6.) The CBC Annual Budget by Service Category format is maintained on the Department's website.	Must be reported within thirty (30) days from the date the CBC receives the Schedule of Funds of each state fiscal year and when payment requests follow an amendment that revises the Schedule of Funds.	Contract Manager
CBC Invoice	(See 4.3.1.) The CBC Invoice is maintained on the Department's website.	Monthly, by the 20th of each month (estimated pay for the following month.)	Contract Manager

Report Title	Format and Location	Frequency of Report	Submit To
Planned Uses of State Funds Carried Forward	(See 1.9.5.4.) Planned Uses of State Funds Carried Forward, is maintained on the Department's website.	Must be submitted within thirty (30) days of receipt from Department of approved amount of state funds carried forward.	Contract Manager
Report on Therapeutic Services for Children (100806 Fund) Expenditures	(See 1.8.3.3.) The Therapeutic Services for Children Purchases (100806 funds) Semi-annual Report format (February 2015) is maintained on the Department's website.	Reporting period - January through June: Report due by August 31. Reporting period - July through December: Report due by January 31.	Contract Manager Forward to: Integration Specialist, Traci.Leavine@myflfamilies.com Office: (850) 509-0755
Expenditure Report for Adoption Incentive Program	See Attachment VI - The Expenditure Report for Adoption Incentive Program is maintained on the Department's website.	October 6, 2019	Contract Manager Forward Copy to: Valerie Proctor, Adoption Policy & Program Specialist, Child Welfare Office, Tallahassee, FL 32399 Valerie.Proctor@myflfamilies.com (850) 717-4673

Note: The information contained in the last column of this Exhibit is administrative information and is subject to change. Changes and corrections may be made to this document without the need for a formal amendment.

**Attachment II-E
Community Based Care (CBC) Lead Agency Schedule of Funds
ChildNet, Inc. - Palm Beach - Contract# IJ706
FY 2018-19 Use Designation - As of 7/1/2018**

	Other Cost Accumulators (OCA)	Federal Funds	State Funds	Total Funds	The Amount of Non-Recurring Funds Included in Total Funds
Line # 326 - Special Categories: Grant and Aids - Community Based Care Funds for Providers of Child Welfare Services (108304)					
Core Services Funding (409.991 (1)(a), Florida Statutes)					
Other Fund Sources (Section A&B)	Multiple	15,879,299	15,256,582	31,135,881	
Safety Management Services (nonrecurring)	SAFMS	364,932		364,932	364,932
Risk Pool Funding				-	-
Prior Year Excess Earnings				-	-
Medicaid Administration	PR005	51,343	51,342	102,685	
State Access & Visitation Grant (a)	PRSAV	33,327		33,327	
Safe & Stable Families Act Grant-Family Preservation (b)	PRE04	133,228		133,228	
Safe & Stable Families Act Grant-Family Support (b)	PRE06	125,643		125,643	
Safe & Stable Families Act Grant-Time Limited Reunification (b)	PRE11	125,440		125,440	
Safe & Stable Families Act Grant-Adoption (b)	PRE12	210,558		210,558	
Title IV-E Child Welfare Training - Trainee Costs	DCTRN	168,670	56,224	224,894	
Title IV-E Child Welfare Services Trainer Costs	TRCOR	274,270	91,423	365,693	
Total Core Services Funding & Safety Mgmt Svcs		17,366,710	15,455,571	32,822,281	364,932
Special Projects					
Guardianship Assistance Program Implementation	IVGAP			-	-
Total Special Projects		-	-	-	-
Independent Living (IL), Extended Foster Care (EFC) and Aftercare Funding (409.1451, FS & 39.6251, FS)					
Independent Living Services - Chafee Administration Eligible and Other	KRE17/KRE22/ KRL17/KRL22/ KRA00/CH0AT	428,351	445,105	873,456	
Chafee Road to Independence - Post-Secondary Education & Services and Supports (PESS)	CHPES	164,037	209,260	373,297	
Chafee, Education & Training Vouchers (ETV), Post-Secondary Education & Services and Supports (PESS) and Aftercare	ETVAF, ETVP, ETVPS, ETVSS	178,533	513,436	691,969	
Extended Fostercare - Title IV-E Eligible				-	
All State Funded Independent Living and Extended Foster Care Services	KRCME/SFSFA/ EFCFH/EFCGH/ EFCSL/EFCOE		781,536	781,536	218,433
Total IL, EFC and Aftercare Funding		770,921	1,949,337	2,720,258	218,433
Line # 326 Special Categories: Grant and Aids - Adoption Assistance (108305) - 409.166, FS					
Maintenance Adoption Subsidies (MAS) and Non Recurring Expenses	WR001/MP000 WO006/39MAS/ SFMSA	6,355,145	3,453,782	9,808,927	
Line # 373 Special Categories: Grant and Aids - Purchase of Therapeutic Services for Children (100806)					
Children's Mental Health CW Wraparound Funding	19MCB/19MCF		454,289	454,289	
Line # 313 Special Categories: Contracted Services (100777)					
Protective Investigator Training - IV-E Eligible	BATR1	14,646	18,429	33,075	
Line # 317 Special Categories: Grant and Aids - Child Projection (103034)					
CW PI Training	BAT00	3,982	36,443	40,425	
Line # 317 Special Categories: Grant and Aids - Child Projection (103034)					
Special Projects				-	-
Special Projects				-	-
Line # 313A Special Categories: Grant and Aids - Contracted Services (100778)					
Special Projects				-	-
Special Projects				-	-
Line # 372 Special Categories: Grant and Aids - Contracted Services (100778)					
Childnet - Behavioral Health Services (HB3915) (Senate Form)	SFBHS	-	360,000	360,000	360,000
Special Projects				-	-
Total All Fund Sources		24,511,404.00	21,727,851	46,239,255	943,365

Footnotes:

- (a) A 10% match is provided by the Community-Based Care provider.
- (b) A 25% match is certified by the Community-Based Care provider.

Line # 325 - Special Categories: Grant and Aids - Community Based Care Funds for Providers of Child Welfare Services (108304)					
Adoption Incentive Award	Other Cost Accumulators	Federal	State	Total	
Allocation based on the percentage of out-of-home population to _____. This is the maximum incentive amount that may be earned and will be based on certain criteria for adoptions during this fiscal year.	CBAIA		236,609	236,609	
Total All Fund Sources and Adoption Incentive Award				46,475,864	

Attachment VI
ADOPTION INCENTIVE PROGRAM

1. SCOPE OF WORK

Florida's child welfare system will continue its emphasis on finding permanent homes for its foster care children. Section 409.1662, Florida Statutes, expresses that the Department will establish an incentive program where the Community Based Care Lead Agencies will receive incentive payments for achieving specified adoption performance standards.

2. ELIGIBILITY

- 2.1. The Lead Agency will be allocated a maximum incentive amount to be earned based on the performance outcomes of three (3) pre-selected, negotiated performance standards. The amount of the incentive pool set aside to be earned will be calculated based on the Lead Agency's percentage of the total number of children served in out-of-home care.
- 2.2. Based on the total incentive amount calculated for the Lead Agency, each performance standard will have a maximum earning of one third of the total amount.
- 2.3. Incentive payments will be awarded for each adoption performance standard achieved. The Lead Agency will negotiate the three standards based upon 25% Tier, 50% Tier, 75% Tier, and 100% Tier targets. Based on the target that is achieved, the Lead Agency will be awarded incentive dollars pursuant to section 4.

3. ADOPTION INCENTIVE PERFORMANCE STANDARDS FOR INCENTIVE PAYMENTS

The baseline value determined for each performance standard is based on a 5 years average of Florida Safe Families Network (FSFN) performance data. The Lead Agency will have two required adoption performance standards to achieve (see 3.1 & 3.2 below) and one optional adoption performance standard to achieve based on negotiations (see 3.3 below).

3.1. PERFORMANCE STANDARD #1: Number of children available for adoption (post termination of parental rights) 24 months or longer who have been adopted.

3.1.1. Incremental incentives may be earned pursuant to section 2.3 of this Exhibit. Full achievement of this adoption performance target will earn 100% of the total adoption performance standard amount for this measure which is \$78,869.67.

3.1.2. Current average baseline: 7

Adoption performance target	
25% Tier:	8
50% Tier:	10
75% Tier:	12
100% Tier:	14

3.2. PERFORMANCE STANDARD #2: Number of children whose adoption finalized within 5 months of termination of parental rights.

3.2.1. Special Condition: Each dissolution will be subtracted from each adoption achieved in Performance Standard #2. (Calculation: adoptions achieved - dissolutions = performance outcome)

3.2.1.1. The Lead Agency who provides the adoption subsidy payment for the child will forfeit the adoption credit from Performance Standard #2 equal to the number of dissolutions. Dissolutions will be credited to the county in which the maintenance adoption subsidy is provided.

3.2.1.2. If the court finalizes the adoption without Department of Children and Families consent, the final court order will be required as documentation to offset the forfeiture.

3.2.2. Incremental incentives may be earned pursuant to section 2.3 of this Exhibit. Full achievement of this adoption performance target will earn 100% of the total adoption performance standard amount for this measure which is \$78,869.67.

3.2.3. Current average baseline: 18

Adoption performance target	
25% Tier:	22
50% Tier:	25
75% Tier:	29
100% Tier:	32

3.3. PERFORMANCE STANDARD #3: Number of children who were adopted between the ages of 14 to 17 years old.

3.3.1. Based on negotiations, incremental incentives may be earned pursuant to section 2.3 of this Exhibit. Full achievement of this adoption performance target will earn 100% of the total adoption performance standard amount for this measure which is \$78,869.66.

3.3.2. Current average baseline: 14

Adoption performance target	
25% Tier:	17
50% Tier:	20
75% Tier:	22
100% Tier:	25

4. METHOD OF PAYMENT

For the reporting period of July 1, 2018 through June 30, 2019, the Department will make a lump sum payment totaling the highest tier adoption performance target achieved per adoption performance standard met, subject to available funds.

Adoption Performance Standards	Adoption Performance Target	Total Amount
Number of children available for adoption 24 months or longer who have been adopted.	25% Tier:	\$19,717.42
	50% Tier:	\$39,434.84
	75% Tier:	\$59,152.26
	100% Tier:	\$78,869.67
Number of children whose adoption finalized within 5 months of termination of parental rights.	25% Tier:	\$19,717.42
	50% Tier:	\$39,434.84
	75% Tier:	\$59,152.26
	100% Tier:	\$78,869.67
Number of children who were adopted between the ages of 14 to 17 years old. <i>(As applicable, based on negotiations.)</i>	25% Tier:	\$19,717.42
	50% Tier:	\$39,434.83
	75% Tier:	\$59,152.26
	100% Tier:	\$78,869.66

5. DELIVERABLES

5.1. Service units

5.1.1. Number of children available for adoption 24 months or longer who have been adopted:

- 5.1.1.1. Adoption Performance Target: 25% Tier = 8 adoptions
- 5.1.1.2. Adoption Performance Target: 50% Tier = 10 adoptions
- 5.1.1.3. Adoption Performance Target: 75% Tier = 12 adoptions
- 5.1.1.4. Adoption Performance Target: 100% Tier = 14 adoptions

5.1.2. Number of children whose adoption finalized within 5 months of termination of parental rights:

- 5.1.2.1. Adoption Performance Target: 25% Tier = 22 adoptions
- 5.1.2.2. Adoption Performance Target: 50% Tier = 25 adoptions
- 5.1.2.3. Adoption Performance Target: 75% Tier = 29 adoptions
- 5.1.2.4. Adoption Performance Target: 100% Tier = 32 adoptions

5.1.3. Number of children who were adopted between the ages of 14 to 17 years old.

- 5.1.3.1. Adoption Performance Target: 25% Tier = 17 adoptions
- 5.1.3.2. Adoption Performance Target: 50% Tier = 20 adoptions
- 5.1.3.3. Adoption Performance Target: 75% Tier = 22 adoptions
- 5.1.3.4. Adoption Performance Target: 100% Tier = 25 adoptions

6. METHOD TO REQUEST ADOPTION INCENTIVE PERFORMANCE PAYMENT

- 6.1. The Lead Agency must submit eligibility documentation through their Regional DCF contract manager to the Adoption Incentive Specialist during the specified time frames:
 - 6.1.1. January 25, 2019 – for adoption finalizations between July 1, 2018 through December 31, 2018.
 - 6.1.2. July 12, 2019 - for adoption finalizations between January 1, 2019 through June 30, 2019.
- 6.2. For each case to be reviewed for eligibility, the following items must be submitted using the Office of Child Welfare template.
 - 6.2.1. CBC's Name
 - 6.2.2. Child's Name
 - 6.2.3. Provider ID Number
 - 6.2.4. FSFN ID Number-Pre-Adoptive Case
 - 6.2.5. FSFN ID Number- Post Adoptive Case
 - 6.2.6. Date of Final Order of Adoption
 - 6.2.7. County of Jurisdiction
 - 6.2.8. No AFCAR (Adoption & Foster Care Analysis and Reporting) Errors
 - 6.2.9. Applicable Performance Standard Category
- 6.3. Cases with AFCAR errors will be returned for correction before consideration for receipt of the incentive.
- 6.4. The Lead Agency shall submit a supplemental invoice for the payment of adoption incentive funds.

7. EXPENDITURE DOCUMENTATION

CBCs shall provide an expenditure report on October 6, 2019 as to how incentive funds were expended. CBC Incentive funds are non-recurring funds and should be spent within the contract terms and conditions of the CBC's contract. Incentive funds must be expended by September 30, 2019.